

JOB DESCRIPTION

Teacher of Mathematics

Reporting to: Head of Mathematics

Location: Aston Manor Academy

Grade/salary: M1 £30,000 per annum
Salary scale as at: 01/09/2023

Pay progression: *Incremental progression within the grade will be subject to professional criteria-based performance assessment*

Job Purpose

- To be an excellent classroom practitioner and be able to motivate and inspire students and support the high achievements of the department. To teach mathematics to KS3 – KS5.

Key Responsibilities

Leadership of Teaching and Learning

- To be responsible for setting challenging yet realistic targets for all pupils that you teach.
- Ensure that you apply the Positive Discipline for Learning Policy at all times both inside and outside the classroom.
- Take responsibility for the behaviour of students in your lessons and seek support with any pupils causing concern.
- Utilise rewards to promote positive attitudes and apply sanctions as and when necessary.
- Ensure that the literacy and numeracy strands are incorporated into your lessons.
- Use the maths marking policy to set targets and formative assessment to students
- Make effective use of ICT to support learning and promote independent learning within your subject.
- Keep abreast of changes within your subject area.
- Comply with Health and Safety procedures at all times and ensure risk assessments are documented as and when required.
- Take responsibility for all resources within your classroom and ensure any books / equipment given to pupils are returned in a reasonable state.
- Refer any concerns regarding a pupil to the Deputy Headteacher in line with our Child Protection policy.

Management

- Ensure all lessons are fully prepared, that learning objectives are made clear to students and that learning outcomes are measured.
- Attend departmental / task group meetings.
- Ensure that Teaching Assistants /Mentors are fully involved in your lessons and briefed beforehand as to what is expected of them.
- Contribute fully to the Departmental Improvement Plan.
- Ensure that all work is differentiated so that there are supportive mechanisms in place for SEN pupils, extension activities for G & T pupils and each child is treated as an individual.

Monitoring and Evaluation

- Ensure that pupils work is marked promptly and feedback is given to ensure that they can improve their work.
- Set homework in compliance with the timetable distributed at the start of the year.
- Assess against targets on a regular basis and identify areas for development.
- Identify individual training/development requirements through the Performance Management process.
- Use Parents Evenings to ensure pupils / parents know what level they are working at and what they need to do to improve.
- Complete interim and full reports using e-portal.

Form Tutor Responsibilities

- To ensure the welfare of all students within your form group.
- To liaise with your Head of Year regarding any students who may give rise to concern.
- Using the data provided to ensure that pupils are rewarded if they are on target and those that aren't are supported so that they will be in future.
- Use the rewards system to promote positive attitudes to school / learning.
- Promote good attendance and punctuality and make use of the systems in place to support this.
- Liaise with parents of pupils in your form over any matters of concern having discussed with HOY first.
- Develop the use of Form Tutor time in line with the weekly programme.
- To deliver the PSHE / Citizenship programme to KS3 pupils if the timetable permits this.
- Contribute to the planning of enrichment days where necessary.
- Carry out before school and break duties in line with the annual rota
- To share good practice with colleagues and learn from them via peer observations/learning walks.
- Attend all pastoral meetings / Form Tutor briefings.

Equitas Academies Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will be subject to all pre-employment checks necessary to meet safer recruitment requirements, including a satisfactory enhanced DBS check, right to work check and references.

PERSON SPECIFICATION TEACHER OF MATHEMATICS

Method of Assessment (MOA)

AF Application form	-	C Certification	-	I - Interview	-	T – Test or Exercise	-	P Presentation
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Criteria	Essential/Desirable (E/D)	MOA
Qualifications/Education NB: Full regard must be given to overseas qualifications	QTS Status	AF/C
	Qualification to the equivalent of degree level in maths	AF/C
	PGCE in maths education at secondary level	AF/C
Experience Relevant work and other experience	Knowledge and understanding of the maths curriculum at KS3, KS4 and KS5	AF/I
	Able to make good use of ICT as a learning resource.	AF/I
	Evidence of good/outstanding teaching	AF/I/T
	Experience of using a range of teaching and learning strategies for whole classes, individuals and groups which stimulate, challenge, engage and motivate students.	AF/I/T
	Knowledge of how to give positive and targeted support to students with special educational needs.	AF/I
Skills & Ability	Experience of promoting good, behaviour, attendance and punctuality and make use of the systems in place to support this (E).	AF/I/T
	An ability to lead and inspire pupils of all ages and abilities (E).	AF/I/T
	Strong communication and interpersonal skills (E).	AF/I/T
	Ability to meet deadlines	AF/I

	<p>Ability to establish good and productive working relationships, and work well in a team</p> <p>Determination to encourage the highest quality of learning experience for all students</p> <p>Ability to teach maths at KS5 desirable but not essential (D)</p> <p>Ability to engage students through dynamic teaching and active learning techniques</p> <p>Ability to effectively manage students behaviour both in the classroom and around school</p> <p>Strong teambuilding capability (with staff and students) and a participative and open approach to work and management (E).</p>	<p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I/T</p> <p>AF/I/T</p> <p>AF/I</p>
Behaviours	<p>Have the highest of expectations for yourself and your students (E).</p> <p>Flexible and adaptable with a can-do attitude (E).</p> <p>Good judgement in knowing when to highlight/ escalate issues (E)</p> <p><i>A willingness to personally embrace and celebrate the ethos and values of the Trust (E).</i></p> <p><i>To proactively take the time to develop yourself and (where applicable) others through training, coaching, mentoring etc. (E).</i></p> <p>Enthusiastic and inspires others (E)</p> <p>Sense of Humour (D)</p>	<p>AF/I/T</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p>

All staff are expected to understand and be committed to equal opportunities in employment and service delivery in line with the equality act.

Reviewed by: _____

Date: _____