

Aston Manor Academy
Provider Access Policy 2024-2025

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)

- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Barclay's Life Skills
- Royal Navy
- Lendlease
- ARUP
- The Talent Foundry
- PWC
- Ahead Partnership
- British Telecom
- NextGen
- Speakers Trust
- Tomorrows Engineers
- Willmott Dixon
- Severn Trent
- HSBC
- Ernest & Young
- NHS
- IGD
- BPP
- Pinsent Masons
- Goldman Sachs
- Unifrog
- ASK Apprenticeships
- BBC Radio
- Sport4Life
- Think Fest

Destinations of our pupils

Last year our year 11 pupils moved to range of providers across Birmingham:

- Aston Manor Academy Sixth Form
- Cadbury College
- University College Birmingham
- Sandwell College
- South & City College
- Birmingham Metropolitan College
- Access Creative College

Last year our year 13 pupils moved to range of FE providers:

AECC University College	St George University
Aston University	Keele University
Birmingham City University	King's College London
Birmingham Metropolitan	Leicester University
NCS Aston Villa Foundation	Newcastle University
Coventry University	Staffordshire University
Oxford Brooke University	Stoke City College
The University of Law	UCFB
University of Birmingham	University of Essex
University of Lincoln	University of South Wales
University of Wolverhampton	University of Warwick
Worcester University	

Management of provider access requests

Procedure

A provider wishing to request access should contact.

Aston Manor Academy

School reception on; 0121 359 8108

Or email:

Jasbir Kular - SLT Careers Lead jkular@astonmanoracademy.com

Lyn Ajbade – KS3 Careers & Work Experience Co-Ordinator

ljibade@astonmanoracademy.com

Eileen Hughes – Careers Lead ehughes@astonmanoracademy.com

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Team to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8	<p>Unifrog launch and form time sessions</p> <p>HS2 STEM/Engineering workshop</p> <p>STEAM House – working in cyber security and technology inc women’s careers in cyber tech</p>	<p>Careers Fair – March/NCW Employer event for pupils, providing the opportunity to meet and interact with employers from local, regional and national organisations.</p> <p>KS4 Options events for Year 9 choices.</p> <p>Aston University Keith Bradshaw Introduction to Healthcare.</p> <p>NHS Dr Andrea Jester/Amy McClean. Skills for Careers including hand surgery</p> <p>Assembly with Lendlease. Day at Severn Trent Head office</p> <p>BT Bootcamp</p> <p>The Talent Foundry - Skills required for the workplace/Skill Builder</p> <p>Barclay’s Life Skills Programme</p> <p>Unifrog programme during form time</p>	<p>Technical/vocational tasters at local college/s, training providers</p> <p>STEAM Opportunities</p>

Year 9	Unifrog launch and form time sessions	<p>Careers Fair – March/NCW Employer event for pupils, providing the opportunity to meet and interact with employers from local, regional and national organisations.</p> <p>Apprenticeship Week activities/speakers</p> <p>Aston University Keith Bradshaw Introduction to Healthcare.</p> <p>NHS workshop</p> <p>Royal Navy workshops</p> <p>IGD Subjects to Jobs.</p> <p>Digital speed networking.</p> <p>Assembly with Lendlease. Assembly with ARUP.</p> <p>UNIFROG programme during form time (fortnightly)</p>	<p>Lendlease – Construction Careers</p> <p>Unifrog during form time</p>
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Year 10	<p>Post 16 technical/vocational education options assembly with General Further Education Colleges</p> <p>Careers enrichment day</p>	<p>Careers Fair – March/NCW Employer event for pupils, providing the opportunity to meet and interact with employers from local, regional and national organisations.</p> <p>Technical/vocational tasters at</p>	<p>Technical/vocational college visits/tasters</p> <p>Mock interview Day with external providers</p> <p>Work experience placement week (July)</p> <p>UNIFROG programme during form time (fortnightly)</p>

	<p>RSHE Careers curriculum SOW</p> <p>ASK Apprenticeship workshop /assemblies</p>	<p>local college/s, apprenticeship information and training providers</p> <p>Apprenticeship week activities</p> <p>Aimhigher Mentoring Aston University.</p> <p>UCB HAG Taster sessions (FOOD)</p> <p>ARUP Assemblies</p> <p>Life Skills – work experience preparation sessions (CV Interviews, resources and technique’s)</p> <p>Severn Trent CV & interview techniques.</p> <p>Aston University Keith Bradshaw Introduction to Healthcare.</p> <p>College & University visits</p> <p>UNIFROG programme during form time (fortnightly)</p>	<p>Confirmation of post-16 education and training destinations for all pupils</p> <p>Introduction to apprenticeship assembly</p>
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Year 11	Post 16 provider	Post-16 interviews	
	<p>open evenings</p> <p>Post 16 Careers Enrichment Day Oct</p> <p>Careers Advisor whole year session one to one advice & guidance interviews</p> <p>ASK Apprenticeship sessions/assemblies/workshops</p> <p>RSHE Careers curriculum SOW</p> <p>Options at age 16 – signposting assembly</p> <p>Meetings with careers adviser Post 16 applications</p>	<p>Apprenticeship week activities Feb</p> <p>Careers Fair – March/NCW Employer event for pupils, providing the opportunity to meet and interact with employers from local, regional and national organisations</p> <p>Raising Achievement evening (March)</p> <p>ASK Apprenticeship sessions/applicants & workshops</p> <p>UNIFROG programme during form time (fortnightly)</p>	
Year 12	<p>Higher Education fair for a variety of HE providers including local Further Education colleges</p>	<p>Small group sessions: future education, training and employment options</p> <p>Advice & Guidance with careers adviser</p> <p>On going work experience every Wednesday through Enrichment</p> <p>University visits/open events</p>	<p>Technical/vocational tasters at local college/s, training providers</p> <p>Work Experience placement</p>

		Apprenticeship week activities Feb	On going work
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		<p>Careers Fair – March/NCW Employer event for pupils, providing the opportunity to meet and interact with employers from local, regional and national organisations.</p> <p>ASK Apprenticeship sessions/ application workshops and interview prep</p> <p>UNIFROG programme during form time (fortnightly)</p>	<p>experience every Wednesday through Enrichment</p>
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	Autumn Term	Spring Term	Summer Term
Year 13	<p>Post 18 assembly – with higher and degree apprenticeship providers</p> <p>Workshops – HE and higher apprenticeship Applications</p> <p>On going work experience every Wednesday through Enrichment</p>	<p>One to one advice & guidance meetings with careers adviser</p> <p>Careers Fayre- March</p> <p>Apprenticeship week activities Feb</p> <p>ASK Apprenticeship sessions/assemblies and parental workshop</p> <p>On going work experience every Wednesday through Enrichment</p> <p>UNIFROGprogramme during form time fortnightly</p>	<p>Confirmation of post-18 education and training destinations for all pupils</p> <p>On going work experience every Wednesday through Enrichment</p> <p>Confirmation of post-18 education and training destinations for all pupils</p>

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved 27/9/23 by the Equitas Leadership Team

Next review: July 2025